

At the regular monthly meeting of **Tuesday**, **November 18, 2008**, the Board of Education:

- A. Welcomed Key Club President Lydia Price, who provided this month's report on extracurricular student activities, leadership development and service at the high school.
- B. Commended Peru CSD part-time physical education department faculty member Karen Lopez for her start of service as Section Executive for the New York State Public High School Athletic Association. Karen was the organization's President 1992-1994 and has been a member of the central committee since 1983.
- C. Applauded Peru CSD faculty members Kristin Harnden, Julia Miller and Shawn Sexton, who provided sixty-second briefings on their summer 2008 curriculum projects identified by the Superintendent as 'benchmarks' for quality curriculum work: Peru CSD Twelfth Grade English Curriculum Map and Details; Peru CSD Earth Science Laboratory Book; Peru CSD Regents Chemistry Note Book.
- D. Adopted a revised Peru CSD budget development timetable, to reflect recent state government changes to the state's budget development timetable. A copy of the revised Peru CSD budget development timetable is attached to this update.
- E. Re-adopted this BOCES region's student transportation cooperative agreement, to continue promoting improved efficiency of transportation services within this BOCES region.
- F. Established on an ongoing basis the 0.4 FTE part-time assignment for a teacher on special assignment for two class periods per day, thereby providing campus-wide case management of federally-mandated 504 plans, protocols and recordkeeping. This assignment enables the Director of Special Education to delegate some aspects of day-to-day CSE special education and meeting facilitator service to that individual. This 0.4 FTE part-time assignment has been piloted since 2006 and has proven to be effective.
- G. Authorized the school district to continue piloting the eighteen hours or less per week part-time typist position associated with the special education department office. This cost-effective method of providing essential clerical service has taken the place of routine clerical overtime for this department.

FROM **A. P**A

FROM A. PAUL SCOTT, SUPERINTENDENT OF SCHOOLS

## PERU CENTRAL SCHOOL DISTRICT Revised 2009-2010 Budget Development Timetable

$\checkmark$	August 12 <sup>th</sup>	Board adopts the proposed budget development timetable
	October 2008	Board re-examines and updates the multi-year finance plan established spring 2008, in keeping with the spring 2008 governing team agreement to have a twice annual re-examination of the multi-year finance plan.
	December 8 <sup>th</sup>	Initial budget advisory committee meeting to examine key budget facts and figures, discuss the October 2008 report from the NYSSBA to maximize school district resources.
	December 1st	Administrator/Supervisor requests for <b>new or strengthened programs</b> , <b>positions or equipment</b> sent to district office.
	December 9 <sup>th</sup>	Board of Education <b>approves district goals and forecasted public</b> education budget factors for 2009-2010.
Revised	January 5 <sup>th</sup>	Budget <b>advisory committee</b> begins to formulate particular recommendations to the Board of Education regarding the NYSSBA report.
Revised	January 13 <sup>th</sup>	Board receives status report on budget development process to date and discusses the Governor's proposals associated with state aid revenues.
Revised	January 26 <sup>th</sup>	Budget <b>advisory committee</b> completes formulating <b>recommendation</b> [s] for Board of Education consideration regarding the NYSSBA report.
	February 3 <sup>rd</sup>	Board <b>budget workshop</b> featuring a public session discussion of the <b>budget advisory committee</b> recommendation[s].
	February 10 <sup>th</sup>	Board examines mid-year <b>State of the District Report</b> , discusses <b>Governor's</b> <b>proposal</b> for 2009-2010 state aid, receives progress report on crafting a preliminary first draft 2009-2010 budget, re-examine the voter exit poll survey results of May 2008, commission a May 2009 <b>voluntary voter exit survey</b> , with the May 2008 exit survey as the benchmark document, status report on <b>recommendations</b> from the school board's budget <b>advisory committee</b> .
	March 3 <sup>rd</sup>	Board workshop focused on likely 'top' budget increases by category of expenditure; further discussion of the mid-year State of the District Report and the Governor's proposal for 2009-2010.
	March 10 <sup>th</sup>	Board workshop at the regular monthly meeting focused on updated interim report on status of recommendations from the school board's budget advisory committee; preliminary draft 'budgeting for adversity' and 'budgeting for growth' lists for 2009-2010. ; receive and discuss the annual budget handbook and a preliminary first draft 2009-2010 budget plan.

Revised	March 24 <sup>th</sup>	Examine and discuss a second draft preliminary estimated budget plan, discuss projected estimated increases in budget categories for 2009-2010, discuss prospective use of reserve funds to sustain the school district's financial foundation. Board re-examines and updates the multi-year finance plan, in keeping with the governing team agreement to have a twice annual re-examination of the multi- year finance plan.
	March 31 <sup>st</sup>	Examine and discuss a <b>third draft plan of action and estimated</b> <b>expenditures plan for 2008-2009</b> . Discuss state budget status and <b>adopt a</b> <b>proposed spending plan</b> for voter consideration May 19, 2009.
	April 7 <sup>th</sup>	Additional budget development workshop to be used only if needed to adopt a proposed spending plan for voter consideration.
	April – May 2009	<b>Community outreach briefings</b> hosted by municipalities & service clubs, along with budget briefings to district employees and bargaining unit leaders. District office construction of <b>budget detail documents</b> & community report.
	May 2009	Budget edition of Peru CSD community report mailed to residents.
	May 5 <sup>th</sup>	Budget detail booklet available seven days before public hearing.
	May 12 <sup>th</sup>	Annual <b>public hearing</b> on Board's spending plan for voter consideration.
	May 19 <sup>th</sup>	Annual vote and election.

This revised timetable was adopted by the Peru CSD Board of Education November 18, 2008.