

## January 2018 W/S Monthly Report

- ✓ DEC & DOH reports
- ✓ Took Town Supervisor to Valcour to show him the wet well issues on 1/21
- ✓ Met with Liaisons on Valcour issues, took Mel down to show him
- ✓ Repaired issues at Valcour -new contactor in control panel –replaced broken pipe in the wet well
- ✓ Contracted with Morrisonville Septic to pump out 2 of Valcour tanks
- ✓ Coordinated with NY Rural Water to help locate leak on Cross St.
- ✓ Filled out & sent back work permits for County Hwy & State DOT for '18
- ✓ 2 overtime calls to check for possible sewer issues
- ✓ Yearly fire extinguisher inspection done
- ✓ Met with 2 homeowners over high water bills
- ✓ 2 overtime calls for frozen/broken water meters
- ✓ 3 broken water laterals/ property owners side
- ✓ Extra time at the head structure for chopping ice & had to steam the ice
- ✓ Plow out fire hydrants, plow, shovel & sand all facilities
- ✓ Install sander in 1 ton
- ✓ Extra attn. to both plants due to thaw/rain
- ✓ Helped alleviate flooding at residence on Town Park Road
- ✓ Removed lights from the Gazebo
- ✓ Plowed the sidewalks – 8x's
- ✓ Plowed the ice rink – 5x's
- ✓ Flooded the ice rink – 3x's
- ✓ Changed lights over in the town clerk & assessor's offices to LED
- ✓ Work on leak reduction recommendation
- ✓ Worked on fuel system issue – installed a new circuit board
- ✓ 1 trouble call at water plant - air compressor went down
- ✓ Attended 1 organizational meeting, 2 regular town board meetings, Main Street project work shop, public advisory committee meeting w/the Dept. of Health

ALL WORK DESCRIBED IS OVER AND ABOVE ALL DAILY MAINT. AND TESTING DONE ON A ROUTINE SCHEDULE AND WORK DONE AT THE FACILITIES.

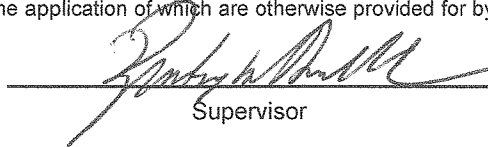
## January 2018 Hwy Monthly Report

- ❖ Attended 2 town meetings, 1 organizational & 1 CCHA meeting
- ❖ Plowed or sanded 28 times this month
- ❖ Billed Essex County for plowing the tower
- ❖ Fuel system went down - circuit board was replaced
- ❖ Had 1 pre-employment drug screening done
- ❖ New employee - Tyler Jarvis started 1/9 18 - he replaces Scott Houser
- ❖ Had annual fire extinguisher inspection by ESM
- ❖ Had annual inspection of lift done by Total Tool - passed
- ❖ Sam Leichty from Equip Repair looked at the paver said its worth fixing, he will get the parts we need
- ❖ Put front spring in #9
- ❖ Did monthly bulk tank & fire ext. inspections
- ❖ Replaced steps, air tank and cab mounts on #10
- ❖ Brought #8 to Clark's for an engine warning, truck will not do a regen on the exhaust. Exhaust pipes had to be baked in a special oven for 48 hrs, changed sensor and reprogrammed
- ❖ Brought Mike's p/u to Knights for engine warning -exhaust would not do a regen, did regen with computer and changed sensor & reprogrammed
- ❖ Dealt with flooding from farm fields run off and frozen culverts from quick melting snow

Account#	Account Description	Fee Description	Qty	Local Share	
	Misc Fee	Additional Dog Fee	1	140.00	
			Sub-Total:	\$140.00	
1255	Town Clerk Fees	Bell Jar License Fee	1	10.00	
		Bingo Proceeds	5	26.56	
		Certified Copies	6	60.00	
		Dog Seizure	1	50.00	
			Sub-Total:	\$146.56	
2110	Zoning	Zoning Fees	2	565.00	
			Sub-Total:	\$565.00	
2544			1	0.00	
	Dog Licensing	Female, Spayed	26	221.00	
		Female, Unspayed	4	58.00	
		Male, Neutered	22	182.50	
		Male, Unneutered	2	29.00	
			Sub-Total:	\$490.50	
Total Local Shares Remitted:				\$1,342.06	
Amount paid to:	New York State Comptroller for Racing and Wagering			15.00	
Amount paid to:	NYS Ag. & Markets for Animal Population Program			66.00	
Total State, County & Local Revenues:		\$1,423.06	Total Non-Local Revenues:		\$81.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kathleen K. Flynn, Town Clerk, Town of Peru, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 2/7/18  
Supervisor Date

 2/1/18  
Town Clerk Date

DOG CONTROL OFFICER  
MONTHLY REPORT

NUMBER OF CALLS RECEIVED: 17

NUMBER OF CALLS RESPONDED TO: 15

DATE: 01/02/18- TIME: 1145

NATURE OF THE CALL: DCO received a call reporting a lost pug puppy.

ADDRESS: Arnold Road

ACTIVITY: DCO responded to the area and helped search for the dog.

OUTCOME: DCO was unable to find the puppy and spoke to the owner. The temperature was below zero so after 24 hours to find the dog alive was slim.

DATE: 01/03/18 – TIME: 1110

NATURE OF THE CALL: DCO received a call from the owner of the lost Pug Puppy.

OUTCOME: Owner had found the puppy rolled up in a ball in the corn field by her house. The puppy was a little cold but other than that was well.

DATE: 01/07/18 – TIME: 1501

NATURE OF THE CALL: DCO received a call reporting a dog running loose.

ADDRESS: Glenwood Plaza

ACTIVITY: DCO responded to the area but was unable to catch the dog.

OUTCOME: DCO went to the dog owners home and no one was home. Tickets will be issued. This is the fourth call DCO has received regarding this dog. The owner was notified.

DATE: 01/07/18 – TIME: 1517

NATURE OF THE CALL: DCO received a call reporting a dog running loose.

ADDRESS: Fuller Road

ACTIVITY: DCO responded to the area.

OUTCOME: DCO was unable to find any dog running loose.

DATE: 01/08/18 – TIME: 1305

NATURE OF THE CALL: DCO received a a call reporting dogs running loose.

ADDRESS: Fuller Road

ACTIVITY: DCO responded to the area.

OUTCOME: DCO was unable to find any dogs running loose.

DATE: 01/13/18- TIME: 1416

NATURE OF THE CALL: DCO received a call reporting dogs running loose.

ADDRESS: 260 River Road

ACTIVITY: DCO responded to the area and found a Beagle running loose.

OUTCOME: DCO was unable to ID the Beagle (No Tags). DCO transported the Beagle to Elmore SPCA.

DATE: 01/13/18 – TIME: 2048

NATURE OF THE CALL: DCO received a call from a lady complaing about a dog in a house trailer stating the owner is in jail and the dog is injured. She wants the dog removed.

ADDRESS: Rte 22B

ACTIVITY: None required.

OUTCOME: DCO informed the caller it was in Schuyler Falls which is out of his area. She has to call the DCO for Schuyler falls.

DATE: 01/18/18 – TIME: 1400

NATURE OF THE CALL: DCO received a call reporting a dog let in a house . This is a call refering to an earlier report. The owner is in jail.

ADDRESS: 246 Rte. 22B

ACTIVITY: No activity was needed.

OUTCOME: DCO called the Schuyler Falls Supervisor-No answer. He then called the Schuyler Falls DCO- No Answer. Finally called the town clerk and she said she would handle it.

DATE:01/18/18 – TIME: 1455

NATURE OF THE CALL: DCO received a call reporting a dog running loose.

ADDRESS: Conwell Trailer Park

ACTIVITY: DCO responded to the area.

OUTCOME: DCO found the owner and gave him a warning. The owner will get a ticket and fine I the DCO receives another call pertaining to this dog.

DATE: 01/18/18-TIME: 1744

NATURE OF THE CALL: DCO received a call reporting a dog barking excessively.

ADDRESS: Rock Road

ACTIVITY: DCO responded to the area.

OUTCOME: DCO found the owner and requested they quiet. Their dog. The owner was informed of the noise ordinance.

DATE:01/19/18 – TIME: 1255

NATURE OF THE CALL: DCO received a call reporting a dog running loose.

ADDRESS: Conwell Trailer Park

ACTIVITY: DCO responded to the area and found the dogs running loose.

OUTCOME: DCO went to the owners located at two different lots and informed them if he got another call regarding the dog running loose, tickets would be issued.

DATE: 01/20/18- TIME: 1640

NATURE OF THE CALL: DCO received a call reporting two dogs running loose.

ADDRESS: Felton Road

ACTIVITY: DCO responded to the location and found the dogs.

OUTCOME: DCO was able to catch one of the dogs. The other dog is still running loose. DCO contacted the owner and the captured dog was returned and the owner was told the other dog had to be caught.

DATE: 01/21/18 – TIME: 0835

NATURE OF THE CALL: DCO was notified by the owner of two Beagles. Both of the dogs were loose.

ADDRESS: Stary Way

ACTIVITY: DCO responded to the location.

OUTCOME: DCO was unable to locate the dogs.

DATE: 01/22/18- TIME: 1155

NATURE OF THE CALL: DCO received a call reporting a dog running loose.

ADDRESS: Conwell Trailer Park

ACTIVITY: None required

OUTCOME: DCO informed the caller to get pictures and tickets would be issued. DCO visits the park every day and has not seen any dogs running loose.

DATE: 01/23/18

ACTIVITY: DCO delivered a Dog Census form to 14 Mark Way Mobile Home Park.

DATE: 01/26/18 – TIME: 1450

NATURE OF THE CALL: DCO received a call reporting a dog running loose.

ADDRESS: Dashnaw Road

ACTIVITY: DCO responded to the location.

OUTCOME: DCO found the dog and found the owner of the dog. Jose and the DCO have a history so DCO knew the owner. DCO notified the owner and told him to pick up his dog and read him the Riot Act.

DATE: 01/28/18- TIME: 0900

NATURE OF THE CALL: DCO received a call from NYSP reporting a dog running loose .

ADDRESS: Rte. 87N Between Exit 35 and 36

ACTIVITY: DCO responded to the location to assist NYSP.

OUTCOME: DCO and NYSP Trooper caught up with the dog at the rest area. NYSP had traffic stopped on Rte87N to keep the dog from getting hit. The dog was a small Sheltie. The dog sought refuge under DCO truck. When DCO attempted to put a leash on the dog, she bolted and the NYSP Trooper grabbed the dog by the tail and got bit on the right and then let hand. DCO finally got the dog under control and transported the dog to Elmore SPCA. The owner of the dog contacted the DCO and the procedure he would have to follow before he was able to get his dog was explained to him. Animal Bite exposure form was filled out and will be faxed to Clinton County Health Dept. Monday 01/29/18.

DATE: 01/29/18- TIME: 1720

NATURE OF THE CALL: DCO received a call reporting a dog bite.

ADDRESS: Davis Pond Road

ACTIVITY: DCO responded to the area and spoke to the victim. Victim had been bitten by a dog on the Davis Pond Road with a Stary Way cut off.

OUTCOME: DCO relayed the information to Clinton County Health Dept.

**Pam Barber**

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**From:** John Flynn  
**Sent:** Sunday, February 11, 2018 7:55 AM  
**To:** Pam Barber  
**Subject:** Youth Report

## Youth Report

February 2018

Held Youth Meeting

1. Discussion to Purchase Rec Desk
2. Made sub committees
3. Discussed Sponsor Options
4. Will finalize dates for 2018
5. Discussion on City Softball for Peru Residents
6. Discussion on number of Recreation Assistants
7. Discussion on Brault Family Donation to Youth Commission
8. Discussion on upgrade to Bathroom Facility (I spoke with Courtney to start the process)
9. Spoke with RecDesk on dates to begin the registration process with supporting information
10. Discussion with Greg on Ski Club status

Sent from my iPhone



## **CODES OFFICE REPORT**

### **January-2018**

1. 3 Building Permits issued
2. \$690.00 in fees collected
3. Attended Town Board, and Zoning Board of Appeals meetings
4. 1 Subdivision and 2 Site Plan Review applications received
5. 29 Certificate of Completions/Certificate of Occupancies issued
6. 2 Order to Remedy Violations issued
7. Continued inspections on open permits

Respectfully submitted,

Robert M Guynup  
Town of Peru  
Codes Enforcement Officer

Town of Peru  
**Cash Receipts Report**

From: 01/01/2018 to 01/31/2018

**Payment Date: 01/05/2018**

**Module:** Permit

**Transaction:** PA-18-0000

**Type:** Sign

**Payor:** Randi Walton

**Payment Amount:** \$40.00

**Payment Type:**

Check #1529

**Payment #:**

00001022

<b>Fee Type:</b>	<b>Fee Amount:</b>
Sign	\$40.00

**Permit Group Totals:** \$40.00

**01/05/2018 Totals:** \$40.00

**Payment Date: 01/08/2018**

**Module:** Complaint

**Transaction:** TS-18-00

**Type:** Title Search

**Payor:** Pemco Limited

**Payment Amount:** \$100.00

**Payment Type:**

Check #15288

**Payment #:**

00001023

<b>Fee Type:</b>	<b>Fee Amount:</b>
Res. Property Research	\$100.00

**Complaint Group Totals:** \$100.00

**01/08/2018 Totals:** \$100.00

**Payment Date: 01/09/2018**

**Module:** Permit

**Transaction:** PA-18-0001

**Type:** Water

**Payor:** PM Leary

**Payment Amount:** \$25.00

**Payment Type:**

Check #7918

**Payment #:**

00001024

<b>Fee Type:</b>	<b>Fee Amount:</b>
Water Sewer Repair	\$25.00

**Permit Group Totals:** \$25.00

**01/09/2018 Totals:** \$25.00

**Payment Date: 01/11/2018**

**Module:** Permit

**Transaction:** PA-18-0002

**Type:** Water

**Payor:** Fuller Excavating

**Payment Amount:** \$25.00

**Payment Type:**

Check #47637

**Payment #:**

00001025

<b>Fee Type:</b>	<b>Fee Amount:</b>
Water Sewer Repair	\$25.00

**Permit Group Totals:** \$25.00

**01/11/2018 Totals:** \$25.00

**Payment Date: 01/15/2018**

Town of Peru  
**Cash Receipts Report**

**Module:** Permit

**Transaction:** PA-18-0003

**Type:** Residence - Renovation

**Payor:** Mountian Ridge Properties, LLC

**Payment Amount:** \$50.00

**Payment Type:**

**Payment #:**

Check #110

00001029

<b>Fee Type:</b>	<b>Fee Amount:</b>
Demo/Alter/Repair-Res	\$50.00

**Permit Group Totals:** \$50.00

**Module:** Project

**Transaction:** P-2018-000

**Type:** Minor Subdivision

**Payor:** RMS Sutherland

**Payment Amount:** \$150.00

**Payment Type:**

**Payment #:**

Check #4394

00001027

<b>Fee Type:</b>	<b>Fee Amount:</b>
Minor Subdivision	\$150.00

**Transaction:** P-2018-001

**Type:** Site Plan Review

**Payor:** Mountian Ridge Properties, LLC

**Payment Amount:** \$75.00

**Payment Type:**

**Payment #:**

Check #109

00001028

<b>Fee Type:</b>	<b>Fee Amount:</b>
Site Plan Review	\$75.00

**Project Group Totals:** \$225.00

**01/15/2018 Totals:** \$275.00

**Payment Date:** 01/17/2018

**Module:** Complaint

**Transaction:** TS-18-01

**Type:** Title Search

**Payor:** Indecomm Holdings

**Payment Amount:** \$100.00

**Payment Type:**

**Payment #:**

Check #0023083146

00001030

<b>Fee Type:</b>	<b>Fee Amount:</b>
Res. Property Research	\$100.00

**Complaint Group Totals:** \$100.00

**01/17/2018 Totals:** \$100.00

**Payment Date:** 01/29/2018

**Module:** Permit

**Transaction:** PA-18-0004

**Type:** Pool (Above Ground)

**Payor:** Jonathan P Ducatte

**Payment Amount:** \$125.00

**Payment Type:**

**Payment #:**

Check #196

00001031

<b>Fee Type:</b>	<b>Fee Amount:</b>
Pool (In-Ground)	\$125.00

**Permit Group Totals:** \$125.00

Town of Peru  
**Cash Receipts Report**

01/29/2018 Totals:           \$125.00          

<b>Totals:</b>	
Check	\$690.00
<b>Grand Total:</b>	<u>\$690.00</u>

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# Peru Town Supervisor Report

## January 18-31, 2018

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Prepared by Brandy McDonald (Town Supervisor)

- Daily Bank Deposits.
  - Reviewed and signed vouchers.
  - Prepared and chaired Regular Meeting, Main Street Project Workshop and IT Workshop.
  - Signed and reviewed timesheets and payroll.
  - Registered online for Code Officer – Zombie Properties.
  - Called Jim Cluke regarding sale of property
  - Onsite review of Valcour pipe issue with Courtney Tetrault.
  - Updated online Dig Safe contacts.
  - Code Officer and I met with a resident regarding complaint received due to his lack of C.O.
  - Discussion with several residents about Main Street Project.
  - Post office errands.
  - Talked to a resident regarding high water bill.
  - Spoke with New York State Comptroller regarding request on a past employee.
  - Talked to Code Office regarding a complaint I received due to an oversized real estate sign on another person's property without consent.
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**Peru Town Court****Summary Report of Cases Closed**

01/01/2018 to 01/31/2018

**Judge James P. Kirby**

Report date: 02/07/2018

STATUTE	CLOSED	FINE	SURCHG	CIVIL FEE
PL	14	300.00	125.00	0.00
VTL	67	8281.00	4965.00	0.00
CIV	1	0.00	0.00	20.00
TL	22	3300.00	0.00	0.00
TAX	2	650.00	0.00	0.00
ED	1	0.00	0.00	0.00
CPL	1	0.00	0.00	0.00
<b>TOTALS</b>	<b>108</b>	<b>12531.00</b>	<b>5090.00</b>	<b>20.00</b>

**ADDITIONAL INFORMATION**

Number of DWIs - 1192:	3	Fines/Fees: \$900.00
Number of AUOs - 511:	0	Fines/Fees: \$0.00
Number of Speeds - 1180:	23	Fines/Fees: \$5427.00
Number of Defendants:	83	
Total Number Charges:	108	
Average Charges/Defendant:	1.30	
Number of Small Claims:	0	

**NOTE:** Dollars are calculated for fines assessed, not amount collected.

**Peru Town Court****Summary Report of Cases Closed**

01/01/2018 to 01/31/2018

**Judge Lawrence E. Cabana**

Report date: 02/07/2018

STATUTE	CLOSED	FINE	SURCHG	CIVIL FEE
PL	8	100.00	330.00	0.00
VTL	94	10800.00	6026.00	0.00
CIV	1	0.00	0.00	20.00
TL	35	3050.00	0.00	0.00
LL	1	100.00	0.00	0.00
TOTALS	139	14050.00	6356.00	20.00

**ADDITIONAL INFORMATION**

Number of DWIs - 1192:	2	Fines/Fees: \$0.00
Number of AUOs - 511:	0	Fines/Fees: \$0.00
Number of Speeds - 1180:	37	Fines/Fees: \$9350.00
Number of Defendants:	108	
Total Number Charges:	139	
Average Charges/Defendant:	1.29	
Number of Small Claims:	0	

**NOTE:** Dollars are calculated for fines assessed, not amount collected.

**PeruTown.com Invoice, Log, & Stats: Prepared by Kara McBrayer:**

**Work Log:**

**January 2, 2017**

Post January PB & ZBA Agendas

**January 3, 2018**

Update Contact Page

Update Town Page

Post 2018 Schedule

Update Index Page

Update Departments Page

**January 12, 2018**

Post Special Meeting Notice for 1-15-18

Update 2018 Meeting Schedule

**January 20, 2018**

Post ZBA Minutes for 9-17 & 12-17

Update ZBA Members

**January 22, 2018**

Post TBM Minutes for 1-2-18 & 12-28-17

Post 2018 Organizational Information

**January 23, 2018**

Post 1-29 TB Workshop notice

**January 24, 2018**

Post Planning Board Agenda

Post Department Reports

Update Contact Info for Clerk, Assessor, & Dept. Supervisor

Post no ZBA meeting notice

**January 25, 2018**

Update Supervisor Contact Info

Post 1-29-18 TBM Agenda

Post PSU Softball Registration info



JCEO COMMUNITY OUTREACH  
MONTHLY REPORT

(Due by the 3<sup>rd</sup> of each Month)

TOWN: Peru

WORKER Betsy Ero

MONTH: January 2018

47 HOUSEHOLDS RECEIVING SERVICES

2 NUMBER OF SENIORS (+60) REQUESTING MEDICAL  
TRANSPORTATION

11 NUMBER OF INDIVIDUALS REQUESTING MEDICAL  
TRANSPORTATION

30 HOUSEHOLDS RECEIVING EMERGENCY FOOD PANTRY

CHILDREN 23 ADULTS 39 SENIORS 12

4 HOUSEHOLDS RECEIVING CLOTHING, HOUSHOLD GOODS,  
FURNITURE, ECT.

0 WEATHERIZATION/EMPOWER APPLICATIONS COMPLETED

4 INFORMATION AND REFERRAL

13 HEAP APPLICATIONS COMPLETED

2 EMERGENCY HEAP APPLICATIONS COMPLETED

0 EMERGENCY FURNACE REPAIR/REPLACEMENT  
APPLICATIONS COMPLETED

0 CHRISTMAS BUREAU APPLICATIONS COMPLETED  
0 HOUSEHOLDS RECEIVING THANKSGIVING BASKETS  
CHILDREN — ADULTS — SENIORS —  
0 CHILDREN RECEIVING SUMMER CAMP SCHOLORSHIPS  
0 CHILDREN RECEIVING BACK TO SCHOOL SUPPLIES  
SERVICES  
0 INDIVIDUALS AND FAMILIES RECEIVING EMERGENCY  
0 NUMBER OF VOLUNTEERS  
0 VOLUNTEER HOURS  
3 NON PARISHABLE DONATIONS  
5 PARISHABLE DONATIONS

STORE DONATIONS

TARGET — WALMART — SAMS —

PRICE CHOP CHAMP — PRICE CHOP PLATTS —

**TD BANK ACCOUNTS****AS OF 1/31/18**

GENERAL	\$378,469.13
HIGHWAY	\$374,134.81
ACCOUNTS PAYABLE	\$423,769.11
GENERAL SAVINGS	\$143,591.69
PERU WATER	\$513,185.17
PERU SEWER	\$100,111.95
VALCOUR SEWER	\$61,188.83
DEBT SERVICE	\$931,696.24
PAYROLL	\$16,729.72
W/S/V RECEIVER	\$1,191.77
RESERVES	\$54,873.38
YOUTH	\$8,266.85
TRUST AND AGENCY	\$470.83
H-24 MAIN ST. IMPROVEMENTS	\$2,240.00
	\$3,009,919.48