

TOWN OF PERU
2016 ORGANIZATIONAL MEETING

Resolution #1

RESOLUTION ESTABLISHING 2017 SALARY AND PAYMENT OF ELECTED OFFICIALS

BE IT RESOLVED that 2017 salaries for Town of Peru Elected Officials be set as follows:

Town Council Members	\$7,299.00 /Annually, Paid Monthly
Town Supervisor	\$24,600.00/Annually, Paid Monthly
Town Clerk/Tax Collector	\$24,289.00/Annually, Paid Monthly
Town Justices	\$18,292.00/Annually, Paid Monthly
Highway Superintendent	\$56,105.00/Annually, Paid Bi-weekly

Motion by: _____ Second by: _____

Roll Call:		<u>YES</u>	<u>NO</u>
	James Douglass		
	Peter Glushko		
	James Langley Jr.		
	Donald McBrayer		
	Brandy McDonald		

Carried:

Resolution #2

RESOLUTION ESTABLISHING 2017 APPOINTEES

BE IT RESOLVED that the following appointments for 2017 be made:

APPOINTMENTS

POSITIONS

- | | |
|----------------------------------|--|
| 1. Courtney Tetrault | Water & Waste Water Treatment Plant Operator |
| 2. Robert Guynup | Codes & Zoning Enforcement Officer |
| 3. Pamela Barber | Confidential Secretary to the Town Board |
| 4. Kathleen Flynn | Registrar of Vital Statistics |
| 5. Judy Akey | Deputy Registrar of Vital Statistics |
| 6. Judy Akey | Account Clerk/Receptionist |
| 7. Holly Stone | Clerk to the Town Justices |
| 8. Christine Crawford | Part Time Clerk to the Town Justices |
| 9. James Douglass | Deputy Supervisor |
| 10. Peter Glushko | Budget Officer |
| 11. Darlene Grigware | Typist (Codes & Zoning Dept.) |
| 12. Carlene Heipel | Typist (Highway & Water/Sewer Dept.) |
| 13. James Falvo | Zoning Board of Appeals Chairperson |
| 14. Rob Bashaw | Zoning Board of Appeals Vice Chairperson |
| 15. Richard Williams | Planning Board Chairperson |
| 16. Benjamin Wright | Planning Board Vice Chairperson |
| 17. Judy Akey | Deputy Town Clerk/Tax Collector |
| 18. Ron and Carol Allen | Town Historians |
| 19. John Flynn | Recreation Director |
| 20. Kristen Marino | Assistant Youth Director |
| 21. Greg Mills | Youth Commission Chairperson |
| 22. David Drollette | Dog Control Officer |
| 24. Department Heads | Purchasing Agents General Fund |
| 25. Mike Farrell, Hwy. Supt. | Purchasing Agent Highway Fund |
| 26. Courtney Tetrault, W/S Supt. | Purchasing Agent Water/Sewer Fund |
| 27. Darrell Martineau | Highway Crew Supervisor |
| 28. Robert Wright | Highway Foreman |

Motion by: _____

Second by: _____

Roll Call:	<u>YES</u>	<u>NO</u>
James Douglass		
Peter Glushko		
James Langley Jr.		
Donald McBrayer		
Brandy McDonald		

Carried:

Resolution #3

RESOLUTION ESTABLISHING 2017 SALARIES AND PAYMENT FREQUENCY FOR TOWN OF PERU APPOINTEES

BE IT RESOLVED that the following 2017 salaries and payment frequencies be set as follows:

Water/Sewer Superintendent	\$56,358.00/Annually, Paid Bi-Weekly
Code/Zoning/Planning Officer	\$45,369.00/Annually, Paid Bi-Weekly
Confidential Secretary to the Board	\$41,700.00/Annually, Paid Bi-Weekly
Registrar of Vital Statistics	(Under Town Clerk)
Deputy Registrar of Vital Statistics	(Under Town Clerk)
Account Clerk/Receptionist	\$18.98/Hourly, Paid Bi-Weekly
Clerk to Town Justices	\$38,523.00/Annually/Paid Bi-Weekly
Part Time Clerk to the Town Justices	\$12.98/Hourly, Paid Bi-Weekly
Deputy Supervisor	\$1,310.00/Annually/Paid Monthly
Budget Officer	\$1,310.00/Annually/Paid Monthly
Typist - Codes/Zoning/Planning	\$12.42/Hourly, Paid Bi-Weekly
Typist - Highway & Water/Sewer	\$18.30/Hourly, Paid Bi-Weekly
Deputy Town Clerk/Tax Collector	\$16.18/Hourly, Paid Monthly
Recreation Director	\$20,077.00/Annually, Paid Monthly
Assistant Youth Director	\$2,500.00/Annually, Paid Seasonally
Dog Control Officer	\$12,666.00/Annually, Paid Monthly

Motion by: _____

Second by: _____

Roll Call:		<u>YES</u>	<u>NO</u>
	James Douglass		
	Peter Glushko		
	James Langley Jr.		
	Donald McBrayer		
	Brandy McDonald		

Carried:

Resolution #4

RESOLUTIONS ESTABLISHING TOWN DEPARTMENT LIAISONS

BE IT RESOLVED that the following 2017 Town Board Liaison assignments are approved by the Town Board

PLANNING/ZONING James Langley & Don McBrayer
WATER/SEWER: Jim Douglass & Brandy McDonald
HIGHWAY: Jim Douglass & James Langley
PARKS/RECREATION: Jim Langley & Brandy McDonald
YOUTH COMMISSION: Jim Douglass & Don McBrayer
LIBRARY: Don McBrayer
DOG CONTROL OFFICER: Brandy McDonald
JUSTICE SYSTEM Jim Langley & Brandy McDonald

Motion by: _____ Second by: _____

Roll Call:		<u>YES</u>	<u>NO</u>
	James Douglass		
	Peter Glushko		
	James Langley Jr.		
	Donald McBrayer		
	Brandy McDonald		

Carried:

Resolution #5

RESOLUTION ESTABLISHING 2017 REGULAR TOWN BOARD MEETING DATES AND STARTING TIMES

BE IT RESOLVED that the following dates/times make up the 2017 Regular Town Board Meeting Schedule:

2017 REGULAR TOWN BOARD MEETING SCHEDULE

Monday	January 9, 2017	7:00 PM
Monday	January 23, 2017	7:00 PM
Monday	February 13, 2017	7:00 PM
Monday	February 27, 2017	7:00 PM
Monday	March 13, 2017	7:00 PM
Monday	March 27, 2017	7:00 PM
Monday	April 10, 2017	7:00 PM
Monday	April 24, 2017	7:00 PM
Monday	May 8, 2017	7:00 PM
Monday	May 22, 2017	7:00 PM
Monday	June 12, 2017	7:00 PM
Monday	June 26, 2017	7:00 PM
Monday	July 10, 2017	7:00 PM
Monday	July 24, 2017	7:00 PM
Monday	August 14, 2017	7:00 PM
Monday	August 28, 2017	7:00 PM
Monday	September 11, 2017	7:00 PM
Monday	September 25, 2017	7:00 PM
Tuesday	October 10, 2017	7:00 PM
Monday	October 23, 2017	7:00 PM
Monday	November 13, 2017	7:00 PM
Monday	November 27, 2017	7:00 PM
Monday	December 11, 2017	7:00 PM
Tuesday	December 26, 2017	7:00 PM
Friday	December 29, 2017	8:00 AM

Motion by: _____ Second by: _____

Roll Call:		<u>YES</u>	<u>NO</u>
	James Douglass		
	Peter Glushko		
	James Langley Jr.		
	Donald McBrayer		
	Brandy McDonald		

Carried

Resolution #6

RESOLUTION APPROVING 2017 CONTRACTS

BE IT RESOLVED that the Town Board gives approval for the Town Supervisor to sign the following contracts on behalf of the Town of Peru:

2017 ANNUAL CONTRACTS

1. JCEO of Clinton & Essex Counties
2. Clinton County Health Dept. MOU for WIC Clinics
3. Computer IT Consultant
4. Life Flight
5. Peru Free Library
6. Clinton County Assessor (previously signed)
7. Community Development Coordinator, Adele Douglas
8. Web Site Manager, Kara McBrayer
9. Cleaning Service, Robert Crawford
10. Grant/Project Consultant, Elizabeth Tedford
11. Attorney for the Town. Firm: Matthew Favro
12. Attorney for the Town Planning & Zoning Dept. Firm: Matthew Favro
13. Engineering/Consulting Services for Water/Sewer, Highway and Planning/Zoning Departments. Firm: Engineering Ventures Inc.
14. Peru Golden Apple Club
15. CPA Consultant, Boulrice & Woods, PC
16. Animal Shelter, Elmore SPCA

Roll Call:		<u>YES</u>	<u>NO</u>
	James Douglass		
	Peter Glushko		
	James Langley Jr.		
	Donald McBrayer		
	Brandy McDonald		

Carried: